

Internal Assessment (mocks)

Monday 24 February
to
Friday 28 February



Timetables and start times

- You will have received your timetables in your school email.
- The general timetable is also on the school website:
Learning/Examinations/Y13 & Y12 GCSE Mock Exams.
- Morning exams start at 9:00AM
- Afternoon exams start at 1:30PM
- **Be at the assembly point 15 minutes before:**
 - **Morning 8:45AM and afternoon 1:15PM**

Where are the exams

- Exams for most students will be in the Sports Centre.
- If you have an exam access arrangement that involves using a laptop, reader, or smaller room, please report to A32.
 - Morning: 8:45AM and afternoon: 1:15PM

Where to assemble

- For exams in the Sports Centre:
 - There will be an area clearly marked by barriers set up in the parking spaces to the right of the sports centre main entrance.
 - Please assemble in this area. Waiting by the sports centre entrance door impedes the entry of students into the halls.

What to bring to your exam

- Please bring a **clear pencil case** containing:
 - Black biro pens
 - HB or similar pencils
 - Eraser
 - Ruler, protractor and pair of compasses
 - Calculator.
- **We will NOT be loaning any equipment to students in exams.**

Between exams

- Attendance will be taken in the morning exam – **do not go to registration before your morning exam.**
- You are on study leave for the week, so will not be required to attend lessons before, between or after exams.
- This is an opportunity to do some final exam preparation. Use your time wisely.

Using the canteen

- The canteen will be open to students as usual.

What to do if you are absent

- You must inform the school if you are going to miss an exam due to illness.
- On your return to school, it may be possible to arrange for you to sit your exam in class for assessment purposes. But please be aware that such exams will not be admissible to help assess certification in the event of summer exams not taking place nationally.

Why Internal Assessments / mocks?

- Assessments are an opportunity for you and your teacher to see what you have learnt, and where any gaps in your learning are.
- This is valuable practice for your external summer A-level exams. A chance to experience an officially regulated exam: preparation, getting into the exam room, locating your desk, following official exam regulations.
- You will get to see an A-level exam paper and practise reading and answering the questions in an exam setting, in a set time.
- In the extremely unlikely event that summer exams are cancelled nationally, your assessment grades will be used to help establish your final grade.

Exam Policies

- These mock exams will be under regulatory conditions. Please be advised that you are expected to adhere to these regulations.
- There are also regulatory guides on the Northgate website here: [Learning/Examinations/Information for Candidates](#)
- Toilet breaks: please make sure to use the toilet before your exam. Students having to leave the hall during an exam is a distraction to your co-students.

We are here to help

- Your teachers, tutors, heads of year and pastoral staff are here to help make your exams a success.
- Exam and invigilation staff can assist you on exam day with exam procedures, regulations and making sure you are comfortable and ready to sit your exam.
- If you have any questions, please contact me, Mr Hill, in the exams office A28.

Show the Northgate Values

- **Respect** the exam process and staff. The regulations we apply are there to ensure the system is fair for everyone; you, your friends and other students.
- **Determination** – study and work to the best of your ability.
- **Teamwork** – work with your teacher, your pastoral support and each other for help, support and advice.

